

SAFETY COMMITTEE

MINUTES

Bellwood-Antis School District

March 5, 2019

The Safety Committee Meeting was held in the District Office Conference Room at 9:15 a.m.

ROLL CALL Chris Diehl, Kelly Hoover, Lisa Kephart, Tom Kovac, Dr. Tom McInroy, Larry Nevling and Rick Schreier were in attendance. Guest in attendance: Mike Lingenfelter, Director of Technology

APPROVAL OF MINUTES FROM THE LAST MEETING

Minutes from the February 13, 2019 meeting were approved as written. Motion to approve made by Rick Schreier, 2nd by Kelly Hoover. Motion was approved unanimously by voice vote.

OLD/ONGOING BUSINESS

- A) Inclement weather procedures were reiterated and hopefully we will not need much longer for snow/ice.

NEW BUSINESS

- B) The committee reviewed inspection reports from Rick Schreier for the MS/HS offices and gyms and also from Chris Diehl for the ES, MS and HS cafeterias. No major findings were present.
- C) All MS/HS Custodians have been trained on the new burnisher floor polisher. No chemicals are used for the new equipment.
- D) 0 employee accidents/incidents. 4 student accidents/incidents. Accidents were reviewed and none were preventable.
- E) All committee members attended the Annual Workplace Safety Committee Training Webinar immediately following the Safety Meeting. The district will receive a certificate from the Department of Labor of Re-Certification for PA Training for Health and Safety. After the webinar, the committee discussed several topics from the webinar.
 - a. The accident report form is somewhat confusing. Lisa will ask Joe Geist, Eastern Alliance Insurance Group, if there is an updated or less complicated form to use.
 - b. At the May/June meetings we will evaluate the year and determine what our short term and long term goals should be for 2019-20.
 - c. Storage issues were discussed and will continue to be discussed as we try to find a solution.
 - d. We would like to have an employee (teacher, aide, custodian, secretary) from different locations be a rotating guest each month at the Safety Meetings to gather different ideas/issues to promote a safe environment.
 - e. Communicate to all staff who the Safety Committee members are and encourage any concerns or suggestions to be brought to their attention.

ADJOURNMENT

Motion to adjourn made by Chris Diehl, 2nd by Larry Nevling. Motion was approved unanimously by voice vote. Meeting was adjourned at 10:20 a.m. Webinar/discussion was adjourned at 11:00 am.

Next meeting is scheduled for Wednesday, April 17, 2019 at 8:30 am in the District Office Conference Room.

Respectfully submitted,

Lisa Kephart
Safety Committee Secretary